

Women's Community Matters - Person Specification

Project Development and Delivery Manager (Posts WCM 002 and WCM 003)

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Sector relevant degree or equivalent • Management qualification or willingness to work towards achieving one 	<ul style="list-style-type: none"> • Relevant professional qualification • Membership of a professional body
Work Related Experience	<ul style="list-style-type: none"> • Minimum 3 years relevant professional experience • Experience of project and team management • Experience of quality assurance systems • Professional experience of work relating to complex issues affecting women in the field of social work, mental health, domestic violence, sexual abuse, drugs and alcohol dependency or social housing 	<ul style="list-style-type: none"> • Experience of working with women with vulnerabilities • Experience and competence in partnership working • Experience of monitoring project budget. <p>Good local knowledge and understanding of current provision for vulnerable women</p>
Specialist Knowledge, Skills and Abilities	<ul style="list-style-type: none"> • Understanding of needs of women offenders • Knowledge and understanding of safeguarding issues for women and their children • Knowledge and understanding of women specific approaches • Ability to develop effective working relationships with Trustees, funders, staff, volunteers, partner agencies and women in the community • The ability to implement policies and procedures • Proven supervisory and line management skills. • Ability to monitor and evaluate service delivery 	<ul style="list-style-type: none"> • Willingness to undertake professional and development training • Ability to write formal reports
Personal Attributes	<ul style="list-style-type: none"> • Good communicator and warm and friendly presentation style • Ability to work flexibly and respond to change • Responds well to challenge and a wide range of responsibilities 	